Meopham Community Academy

Enjoy, Learn, Aspire

Responsible Internet Use Policy for Parents and Children

This policy was reviewed by: Becky Nicholson, Headteacher
Date: September 2016
Approved by Governors: October 2016
Next Review Date: September 2018

Background and Aims of this Policy

The internet is an important and dominant element of modern Britain for education and social interaction. The requirement for internet use in education in the UK is to promote pupil achievement, to support the professional work of staff and to enhance the school's management, information and business administration systems. Benefits include:

- access to worldwide resources and research materials;
- access to experts in many fields;
- staff Continued Professional Development (CPD) such as access to online learning and forums;
- communication with support services, professional associations and colleagues;
- exchange of curricular and administration data for the school to discharge it's statutory reporting obligations to UK Government.

The National Curriculum requires pupils to learn how to locate, retrieve and exchange information using computers and a variety of software. In delivering the curriculum teachers at Meopham Community Academy need to plan to integrate the use of computing and web-based resources to enrich learning activities. Effective internet use is an essential life-skill. With this comes the responsibility of Meopham Community Academy as an educational institution to keep all of our staff and children safe when using the internet on our premises. We follow e-safety guidance provided to us by Kent County Council and the Education Safeguarding adviser.

At Meopham Community Academy, we believe that keeping our children safe when using the amazing resources available on the World Wide Web is of the utmost importance. As part of our Computing curriculum all children from Foundation Stage to Year Six follow our practises detailed in our school e-SAFETY POLICY (available on the school website). The information we have published within our policy and on our school website e-safety page is provided to assist parents and children alike to make informed decisions and judgements on how to safely and responsibly access the wonderful world-wide resource which is the internet.

Responsible Internet Use Policy Statements

- I have read and discussed the Responsible Internet Use Policy with my child
- I know that my child will receive ongoing online safety (e-Safety) education to help them understand the importance of safe use of technology and the internet, both in and out of school.
- I am aware that any internet and computer use using school equipment may be monitored for safety and security reasons and to safeguard both my child and the schools systems. This monitoring will take place in accordance with data protection and human rights legislation.
- I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task. I understand that the school cannot be held responsible for the content of materials accessed through the Internet and the school is not liable for any damages arising from mis-use of the Internet facilities
- I understand that if the school has any concerns about my child's safety online, either at school or at home, then I will be contacted
- I understand that if my child does not abide by the school's Responsible Internet Policy then sanctions may be applied in-line with the school's Behaviour and anti-bullying policy (available on the school website). If the school believes that my child has committed a criminal offence then the Police will be contacted
- I, together with my child, will support the school's approach to online safety (e-Safety) and will not deliberately upload or add any images, video, sounds or text to the school computer system that could upset, threaten the safety of or offend any member of the school community
- I know that I can speak to the school E-Safety Coordinator (Mr Filewod), my child's teacher or the Headteacher (Miss Nicholson) if I have any concerns about online safety (e-Safety)
- I will visit the school website for more information about the school's approach to online safety as well as to access useful links to support both myself and my child in keeping safe online at home
- I will support the school and my child by role-modelling safe and positive online behaviour and by discussing online safety (e-safety) with them when they access technology at home.

Responsible Internet Use Agreement

Pupil:	**Class:**

Pupil's Agreement

I have read and understand the Academy rules for responsible Internet use. I will use the computer system and Internet in a responsible way and obey these rules at all times.

Signed: **Date:**

Parent's Consent for Internet Access

I have read and understood the Academy rules for Responsible Internet Use and give permission for my son/ daughter to access the Internet. I understand that the Academy will take all responsible precautions to ensure pupils cannot access inappropriate materials. I understand that the Academy cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the Academy is not liable for any damages arising from the use of the Internet facilities.

Signed: **Date:**

Please print your name:

Parent's Consent for the Publication of Work on the School Website (www.meophamca.com)

I agree that, if selected, my son/ daughter's work may be published on the Academy Web Site.

Signed: **Date:**

Please print your name:

Think then Click

Expectations for Responsible Internet Use - Key Stage 1

- I will only use the Internet when I am with an adult.
- I can click on the buttons or links when I know what to do.
- I can search the Internet with an adult.
- I can only send and open e-mails when an adult has given me permission.
- I will not look at or delete other people's files.
- I understand that if I break the Internet rules, my teacher could stop me from using the Internet or computers.

Think then Click

Expectations for Responsible Internet Use - Key Stage 2

- I will ask permission before using the Internet.
- I will only use websites that an adult has chosen.
- I will tell an adult if I see anything that I am uncomfortable with.
- I will immediately close any webpage I am not sure about.
- I will only e-mail people that an adult has approved.
- I will only send e-mails that are polite and friendly.
- I will never give out personal information or passwords.
- I will never arrange to meet anyone I don't know.
- I will not open e-mails sent by anyone I don't know.
- I do not use internet chat rooms.
- On the network, I will use only my own login or year group login.
- I will not look at or delete other people's files.
- I will not bring external memory drives into the Academy without permission.
- I know that the Academy may check my computer files and may monitor the internet sites I visit.
- I will only use computers for Academy work unless permission has been granted otherwise.
- I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers.